

Application for Occupancy

Property Name: _____	Unit Type: _____	Rent Amount: _____
Leasing Representative: _____	Move-In Date: _____	Co-Signer: _____
Roommates: Yes ___ No ___	Name of Roommate(s): _____	

Applicant Information

Last Name: _____ First Name: _____ Middle: _____
Maiden or Former Names: _____
Social Security Number: _____ Date of Birth: _____
Applicant's Cell Number: _____ Work Number: _____
Email Address: _____ Driver's License #: _____
Emergency Contact: _____ Relationship: _____ Phone Number: _____

Residential Information *(Please include residential for the past 3 years.)*

Current

Rent ___ Own ___ Family ___ Dates Occupied: _____ to _____
Street Address: _____ Apt: _____ Rent \$ _____
City: _____ State: _____ Zip Code: _____
Apartment/Landlord Name: _____ Phone Number: _____

Previous

Rent ___ Own ___ Family ___ Dates Occupied: _____ to _____
Street Address: _____ Apt: _____ Rent \$ _____
City: _____ State: _____ Zip Code: _____
Apartment/Landlord Name: _____ Phone Number: _____

Employment and Income Information

Current

Employer: _____ Position: _____ Monthly Income: \$ _____
Address: _____ City: _____ State: _____ Zip Code: _____
Start Date: _____ Supervisor Name: _____ Contact Number: _____

Previous

Employer: _____ Position: _____ Monthly Income: \$ _____
Address: _____ City: _____ State: _____ Zip Code: _____
Start Date: _____ Supervisor Name: _____ Contact Number: _____

Other Income

Source of Income: _____ Monthly Income: \$ _____

Application for Occupancy

Please enter again in case Page 1 and Page 2 separate

Last Name: _____ First Name: _____ Middle: _____

Additional Information

Have you ever willingly refused to pay rent? Yes ___ No ___

If yes, who and why? _____

Have you ever been evicted? Yes ___ No ___

If yes, where and why? _____

Have you ever been arrested or convicted of a crime? Yes ___ No ___

If yes, where, when, and what was the charge? _____

Failure to provide complete information, including daytime phone numbers for you and your references will delay processing. Incomplete applications will not be processed.

This application must be completed and signed by the Applicant. All adults who will occupy the apartment must each complete and sign separate applications. All applications for any one apartment must be completed and signed before being considered by Landlord. **In the event that Applicant cancels this application for any reason, Landlord will retain said deposit as a cancellation fee and/or liquated damages.** The acceptance of this application, and all monies deposited herewith, does not impose upon Landlord any obligation to provide Applicant with an apartment nor do both Landlord and Applicant until approved by Landlord in writing, under a lease duly execute it binding upon Landlord.

By signing below, Applicant acknowledges and agrees that everything stated in this application is true and correct to the best of Applicant's knowledge. Applicant understands that Landlord will retain this application whether or not it is approved. Landlord is authorized to check Applicant's credit, employment, criminal, character, prior landlord references, general reputation, and mode of living, and to make ongoing inquiries regarding it. All persons and/or companies herein listed may freely give any requested information concerning Applicant, and Applicant hereby waives all right of action of consequences resulting from such information. Applicant is an adult of legal age being 20 years of older and understands that Applicant has the right to make written requests to any reporting agency within a reasonable period of time to receive a complete and accurate disclosure of the nature and scope of any investigation requested by Landlord. **Applicant understands that falsifying any of the information contained on this form may be grounds for denial or immediate eviction from the premises and termination of the Lease Agreement by the Landlord should Applicant's application be accepted and Applicant be allowed to occupy the apartment.**

Applicant's Signature: _____

Printed Name: _____ **Date:** _____

